

## **BOARD MEETING**

**August 26<sup>th</sup>, 2020**

The August 26th, 2020 Board Meeting of the Metropolitan Airport Authority of Peoria was held on August 26<sup>th</sup>, 2020 at 12:00a.m. in the Conference Room located on the 2<sup>nd</sup> Floor of the Terminal Building. Commissioners Barry and Weiss participated via teleconference.

Chairman Jensen called the meeting to order:

Roll call: Present: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Absent: None

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Doug Palmer – Assistant Airport Director, Steve Perrone – Director of Finance & Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

Chairman Jensen entertained a motion to approve the following minutes:

- Board Meeting Minutes of July 29<sup>th</sup>, 2020
- Air Service/Marketing Committee Meeting Minutes of August 17<sup>th</sup>, 2020
- Projects/Finance Committee Meeting Minutes of August 17<sup>th</sup>, 2020
- Projects/Finance Committee Executive Session Minutes of August 17<sup>th</sup>, 2020

Commissioner Krantz moved to approve the minutes. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

### **REPORT OF THE DIRECTOR OF AIRPORTS:**

Mr. Olson presented his monthly status report on activities.

Mr. Olson requested Authorization to Execute and Sign Grant Offer and Agency Agreement for Reimbursement for Parcel 23 and Associated Acquisition.

Commissioner Stella moved to Authorize Mr. Olson to Execute and Sign Grant Offer and Agency Agreement for Reimbursement for Parcel 23 and Associated Acquisition Costs. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

Mr. Olson discussed a Recommendation to Exercise 3-year Renewal of Service Agreement with Vonachen Services, Inc.

Commissioner Stella moved to approve Exercising 3-year Renewal of Service Agreement with Vonachen Service, Inc. Commissioner Fehl seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

Mr. Olson discussed the First Amendment to Lease with Schermerhorn Cigar Stores (Faber) for which the Airport Authority would finance construction of the restaurant remodel. The cost of the construction would be reimbursed by Schermerhorn Cigar Stores (Faber) over the remaining term of the lease.

Commissioner Stella moved to approve the First Amendment to Lease with Schermerhorn Cigar Stores (Faber) pending a legal review of the contract, a not to exceed contract amount of \$150,000, and added language that the Director of Airports approve operating hours. Commissioner Weiss seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

## **REPORT OF THE DIRECTOR OF OPERATIONS AND MAINTENANCE**

Mr. Palmer reviewed his monthly report with the Board.

Mr. Palmer requested approval of NE Apron Reconstruction Project – Change Order #2 – Guidance Sign Panels at a cost of \$4,021.00 to be covered by Crawford, Murphy & Tilly (CMT).

Commissioner Heinzmann moved to approve NE Apron Reconstruction Project – Change Order #2. Commissioner Krantz seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

Mr. Palmer requested approval of PIA Additional Parking CMT Design Agreement at a not to exceed amount of \$85,220.

Commissioner Barry moved to table action on PIA Additional Parking CMT Design Agreement until the September meetings so that CMT can review their fee. Commissioner Stella seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: None

Mr. Palmer requested approval of SRE Building Project – CMT Construction Phase Agreement – Revised Amendment in the amount of \$264,700.

Commissioner Heinzmann moved to approve SRE Building Project – CMT Construction Phase Agreement – Revised Amendment. Commissioner Fehl seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss  
Nays: Barry

Mr. Palmer requested approval of SRE Building Project – Change Order #10 which makes the following changes to the contract documents:

1. Addition of 243 calendar days
2. Reduction in awarded allowance of \$82,236.03

Commissioner Heinzmann moved to approve SRE Building Project – Change Order #10. Commissioner Gunn seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss

Nays: None

Mr. Palmer discussed a Purchase of Computers in the amount of \$15,507.00.

Commissioner Stella moved to approve the Purchase of Computers. Commissioner Krantz seconded the motion and was carried on roll call vote.

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss

Nays: None

**REPORT OF THE DIRECTOR OF FINANCE AND ADMINISTRATION:**

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone presented the Financial Statements (July 2020) and Vouchers Payable.

Commissioner Stella moved to approve the Financial Statements and Vouchers Payable. Motion was seconded by Commissioner Barry and carried on roll call vote:

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss

Nays: None

**MARKETING / AIR SERVICE COMMITTEE:**

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan requested approval of September Digital Marketing with Central States Media in the amount of \$7,260.

Commissioner Fehl moved to approve the Financial Statements and Vouchers Payable. Motion was seconded by Commissioner Heinzmann and carried on roll call vote:

Yeas: Barry, Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss

Nays: None

**SAFETY & ZONING:** No report.

**REPORT OF THE ATTORNEY:** No report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**MEETING OPEN TO THE PRESS:** None.

There being no further business Chairman Jensen entertained a motion to adjourn the meeting. Commissioner Stella moved. Motion was seconded by Commissioner Gunn and carried unanimously.

Approved:



Karen Jensen, Chairman